Contagious Diseases and Pandemic Toolkit

This toolkit will help you inform your employees on best practices to help stop the spread of common illnesses such as the flu, as well as preparing for a pandemic.

Additional State links have been provided to help you stay on top of the current status of public health, along with resources on the latest Coronavirus (COVID-19) information.

Policy and Form Samples

- Communicable Disease Policy – MRA
- Infectious Diseases Business Continuation Plan – MRA

Responding to the Coronavirus (COVID-19)

- Guidance for Employers to Plan and Respond to Coronavirus Disease – CDC
- Coronavirus Q&A for Employers – MRA
- Communication Memo to Employees on Coronavirus (COVID-19) – MRA
- Coronavirus Disease (COVID-19): What You Should Know - CDC

Preparing Workplaces for Coronavirus (COVID-19)

- Paying Employees During the Coronavirus Pandemic - MRA
- COVID-19: Wage and Hour Questions and Answers – DOL
- Guidance on Preparing Workplaces for COVID-19 – OSHA
- Plan Now for Coronavirus to Avoid Disruptions and Promote Safe Practices – CCH Wolters Kluwer
Layoff/Closing Plans Related to Coronavirus (COVID-19)

- Letter to Employee: Layoff or Closing Due to Coronavirus – MRA
- Tips for Conducting a Remote Layoff – MRA
- Employee Reminders During COVID-19 Layoff or Shutdown -MRA
- Layoff Toolkit - MRA

What To Do When Employee Tests Positive For Coronavirus (COVID-19)

- Confirmed Positive COVID-19 Test – 10 Steps for Employers – MRA
- Letter to Employee – Potential Work Exposure to COVID-19 – MRA

Employee Informational Posters

- Symptoms of Coronavirus Disease Poster - GovDocs
- Coronavirus Handouts and Posters – CDC
- Handwashing Posters – CDC
- Health Promotion Materials - CDC
- Cover Your Cough Poster (Available in several languages)
- Did You Wash Your Hands? (English) (Spanish)

Preparing for a Pandemic

- Workplace Safety and the Flu - OSHA
- Guidance on Preparing Workplaces for an Influenza Pandemic - OSHA
- Pandemic Preparedness in the Workplace and the Americans with Disability Act - EEOC
- Preparing for a Pandemic - MRA

Preventing the Flu

- Seasonal Flu Information - CDC
- What’s New with the Flu? - CDC

Midwest State Health Resources

Wisconsin Department of Health Services
Minnesota Department of Health
Illinois Department of Public Health
Iowa Department of Public Health

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Minnesota Safety Council: www.minnesotasafetycouncil.org / safety@minnesotasafetycouncil.org / 800-444-9150

Iowa-Illinois Safety Council: www.iisc.org / iiscadmin@iisc.org / 800-568-2495

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