



# Behavioral Interviewing Questions

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## MEETING MANAGEMENT:

**Plans, conducts, and follows up on meeting action plans effectively.**

1. What types of meetings do you lead? Do you have a preferred format?
2. How do you plan for an effective and efficient meeting?
3. In a meeting, how do you solicit input from the group?
4. In a meeting, how do you track and hold members accountable for their assignments?
5. In a meeting, how do you keep the meeting/players focused and making decisions?
6. In a meeting, how do you get each person to participate?
7. In a meeting, how do you manage contrary opinions?

